

Spinney Hills Community Meeting

**Pakistan Youth and Community Association,
58 Earl Howe Street, Leicester, LE2 0DF
On Thursday, 22 September 2016
Starting at 6:00 pm**

The meeting will be in two parts:

Part one

A formal meeting for residents to receive updates and ask questions on local issues in the ward.

Part two

Meet your Spinney Hills Ward Councillors and local service providers. Discuss any issues or concerns.

Ward Councillors

Councillor Dr Shofiquel Chowdhury
Councillor Mustafa Malik

YOUR community. YOUR voice.

Conduct Guidance

The behaviour of people at ward community meetings is important to the success of the meeting. Everyone attending today's meeting is kindly asked to comply with the following arrangements:

- Respect the views of others
- Keep to the Agenda
- One person speaks at a time
- Keep disruption to the minimum (mobile phones on silent) and no side discussions

If anyone does not comply with the guidance, they may be warned that they may be asked to leave the meeting.

Making Meetings Accessible to All

Access – Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Support Officer on the number given below. If you feel you may not be able to hear what's being discussed at a meeting please contact the Democratic Support Officer on the number below.

Braille / Audio tape / Translation

If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

Social Media - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. If you wish to film proceedings at a meeting please let us know as far in advance as you can so that it can be considered by the Chair of the meeting who has the responsibility to ensure that the key principles set out below are adhered to at the meeting.

Key Principles. In recording or reporting on proceedings you are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted ;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed

PART 1: FORMAL MEETING

1. INTRODUCTIONS, DECLARATIONS & APOLOGIES

The Chair will introduce those present and make any necessary announcements.

The Chair and any other Councillors who are present will make any declarations as required by the Councillors' Code of Conduct.

2. ACTION LOG OF PREVIOUS MEETING

Appendix A

The Action Log of the Meeting held on 16 March 2016 is attached at Appendix A and Members are asked to confirm it as an accurate record. Any update on actions taken since the last meeting will be reported at the meeting.

3. WARD COUNCILLORS' FEEDBACK

The Spinney Hills Ward Councillors will provide an update on the issues they have been dealing with in the Spinney Hills Ward.

4. CITY WARDEN - KEY ISSUES

The City Warden will give an update on issues in the Spinney Hills Ward.

5. LOCAL POLICING UNIT - KEY ISSUES

Officers from the Local Policing Unit will be at the meeting to provide an update on Police issues in the Spinney Hills Ward.

6. WARD COMMUNITY BUDGET

Councillors are reminded that under the Council's Code of Conduct they should declare any interest they may have in budget applications.

An update on the Ward Community Budget will be provided at the meeting.

7. ANY OTHER URGENT BUSINESS

PART 2: INFORMATION & ADVICE FAIR

PLEASE SEE BELOW FOR DETAILS OF SERVICE REPRESENTATIVES YOU CAN TALK TO AT THIS MEETING

You can raise matters of concern, give opinions and find out information which may be of use:

Ward Councillors and General Information Talk to your local councillors or raise general queries	Police Issues Talk to your Local Police about issues or raise general queries.	City Warden Discuss any concerns you're your local City Warden.
Prevent An opportunity to find out more about Prevent's duty to safeguard people and communities.	Ward Community Funding Attendees can discuss the ward funding application process and any related issues.	Community Group Events Find out about ward community group events and activities.

Help us to make improvements!

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

For further information, please contact

Angela Martin, Ward Community Engagement Officer: (tel: 0116 454 6571) (email: angela.martin@leicester.gov.uk)

Or

Ayleena Thomas, Democratic Support Officer (tel: 0116 454 6369) (email: ayleena.thomas@leicester.gov.uk)

www.leicester.gov.uk/communitymeetings

Contact address: Democratic Support, 3rd Floor, Granby Wing, City Hall, 115 Charles Street, Leicester, LE1 1FZ